

~~SECRET~~

DDA 81-1245/1

14 JUL 1981

DDA SECRETARIAL
CLERICAL MANAGEMENT

14 JUL 1981 *JHM (MAG)*

25X1 MEMORANDUM FOR: [REDACTED]

Advisor, DCI Secretarial/Clerical Management
Advisory Group (MAG)

FROM: William N. Hart
Associate Deputy Director for Administration

SUBJECT: DDA Nominee for the DCI Secretarial/Clerical
MAG [REDACTED]

REFERENCE: Memorandum For DDA dated 10 June 1981;
Subject: Nominations for the DCI Secretarial/
Clerical MAG [REDACTED]

25X1

1. In response to your memorandum of 10 June 1981,
the DDA would like to nominate [REDACTED] GS-06
clerk typist in the Office of Communications, to serve on
the DCI Secretarial/Clerical MAG for a one-year tour beginning
1 August 1981. [REDACTED] has been with the Agency since
1977 and has worked in the Office of Communications at
[REDACTED] Headquarters. We believe she will make a sig-
nificant contribution to the MAG in representing the clerical
views of this Directorate. [REDACTED]

25X1

2. [REDACTED] can be reached on [REDACTED]
Building. A biographic profile is attached. [REDACTED]

25X1

25X1

7s/ William N. Hart

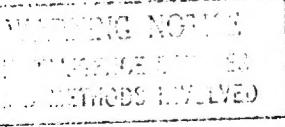
William N. Hart

Attachment:
As Stated

DOWNGRADED TO CONFIDENTIAL
UPON REMOVAL OF ATTACHMENT

Distribution:

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1 - DDA/CMO Subject
1 - DDA/CMO Chrono
DDA/Clerical Coord [REDACTED] ba 25X1
(13 July 1981)



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